



ACADEMY OF AMERICAN STUDIES

North Campus: 28-01 41 Avenue Long Island City, NY 11101 (718) 361-8786
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Ellen Sherman, Principal
Mark Solkoff, Asst. Principal
Nina Cohen, Asst. Principal

BI- ANNUAL RECONCILIATION OF STUDENT ACTIVITY ACCOUNT

SCHOOL YEAR _____

CLUB NAME: _____

ADVISOR NAME: _____

DATE OF SUBMISSION: _____

September Starting Balance _____

Total Deposits _____

Total Withdrawals _____

January Mid - Year Balance _____

Total Deposits _____

Total Withdrawals _____

June End – Year Balance _____

Please note:

- 1) In most cases, the June End – Year balance should be zero.
- 2) Submit this form by January 31st and June 15th of each school year to the Student Activities Office.
- 3) Failure to submit this information will put a freeze on your club's funds.

